

Minutes - Baronial Meeting – 15 Dec. 2019

Officer's Reports

Baroness

- Has trophies but must be provided with notes then will have engraved
- Social night at Mugs & Meeples; December 19th – 9-10pm
- MiT sheets were given to Rhys
- Met with Gillian to discuss fundraising for thrown weapons equipment – more in Community Liaison report.
- Blue Dragon January 17-19th ; Dry Site!
- Looking at planning a baronial moot at the new Niagara Falls Library location in the Spring.

Action Item: Baronial Moot to be planned (possibly at the Niagara Falls Library)

Community Liaison

- Discussed Organizing fundraiser for **all** missiles.
 - Niagara Falls Humane Society
 - Value Village Not For Profit Fundraiser (Before Spring?)

Exchequer

- Anyone looking for reimbursement for purchases must submit receipts to exchequer.risingwaters@gmail.com
- New Hope Church gave deposit back to us and it has been resubmitted as deposit for the coming year. From now on will roll over from year to year rather than costing us account fees for the transactions.

Calendar

- Has updated calendar with dates of events submitted so far.
 - Upcoming A&S Niagara Falls Library events are on the calendar.
- Upcoming Baronial Meeting Dates:
 - No changes to January 26th meeting
 - February 23rd meeting confirmed
 - March 22nd
 - April meeting changed to the 19th
 - May 24th
 - June 28th

A&S

- Will be posting monthly requests via Facebook for members to submit current projects.
 - Suggestion: Teachers to record attendance at classes and submit to A&S officer.
- Was approached by several members about holding mini Bardic events within Barony.
 - Suggestion: Submit bid to Seneschal/Baroness.
- Rhys brought up Niagara Falls Library A&S events which will be held bi-weekly starting

January 7th

Seneschal

- Working with Angie, Webminister, on a form for the website where officers can submit their reports should they need to be absent from the Baronial Meeting.

Action Item: Plan meeting with Angie regarding form

- Baronial officer email account; Don't have access? (Contact Jennifer, Seneschal) Have access and changed password? (Email Jennifer, Seneschal, with new password details)
- Discussed changing official email addresses from @gmail.com to @risingwaters.com domain emails or having emails redirect.
- Rhys proposed setting all officer account recovery email to webminister email address. Motion put forward by Angie, Webminister.

Motion Voted and Approved

Action Item: Officers to change recovery email to: webminister.risingwaters@gmail.com

- Rhys discussed as candidate for Social Media Deputy position. Presented ideas to update Baronial Facebook page. Jennifer, Seneschal, proposed motion to make Rhys officer.

Motion Voted and Approved

Chronicler

- Submissions for The Cataract can be made to the Chronicler email at chronicler.risingwaters@gmail.com until the first week of January 2020.
 - Nothing currently submitted

Webminister

- Website transferred and full control has been received by Angie, Webminister.
- Award Recommendation is setup and now live on the Baronial Website.

Action Item: Joey, Exchequer, requested that quote for domain/host pricing be submitted to her.

Action item: Order of Precedence meeting to be scheduled with Baroness and Sam, Herald.

- The plan is for the new OP to allow visitors to search for specific members of the Barony to confirm what recognition they have received and for what.

Herald

- Two Award submissions have been submitted.

Action Item: Work on Order of Precedence on Excel and PDF

Signet

- Had Scribal; Oak Gall ink has been handed out and will undergo testing over the next 6 months. Ink will be tested once per month to see what changes, if any, occur.
- Gelleia le Vinter has volunteered and been accepted as new Signet Deputy.

Chatelaine

- The Barony is proud to welcome a new person among our midst, Mark!

Action Item: Suzie, Chatelaine, will be Digitizing and Sizing (Chest and Waist) all of the Gold Key inventory

Action Item: Rhys and Suzie to discuss possible garb made during A&S Library classes to be donated back to Barony.

Thrown

- Sciath, Baroness, to hold winter thrown weapons events from home that will be available to count towards MiT training.

Action Item: Provide MiT forms to Suzi and Adder

Quartermaster

- Jennifer, Seneschal, will be stepping down as Quartermaster by the Spring meeting. Interested replacements to contact her.

Action Item: Rhys to post, on Facebook, a public call to arms for the position of Quartermaster with a description of what the position entails.

Action Item: Angie, Webminister, to include descriptions of the official positions and what those position entail.

Action Item: Rhys to arrange to get a picture taken of the current Baroness, her Officers and Champions to update the Facebook page.

Meeting adjourned at 3:06 pm

Motions

1. Motion to set all officer email account recovery emails to Webminister address. Motion passed and approved.
2. Motion to appoint Rhys of Anglesey as Social Media Deputy. Motion passed and approved.

Action Item List

Item	Responsible	Progress
1. Update bank account signatures with Jennifer, as new Seneschal.	Jo-anne/Jennifer	in progress
2. Confirm school booking for Winter 2020 practices.	Jennifer	completed
3. Monitor ink processing, and portion out samples for local scribes to test over six months.	Sciath	distributed and continuing experiment
4. Coordinate access to Chatelaine email account.	Suzie/Angie/Jennifer	
5. Look into kingdom and society policies and laws to confirm fundraising limitations, so that these activities are in compliance.	Jennifer	
6. Speak with New Hope to schedule a mega practice for March, 2020.	Gillian	
7. Discuss thrown weapons loaner gear sponsorship.	Sciath	started
8. Coordinate removal of equipment from Rosie's place on November 30th and temporary storage	Andrew	Completed(?)
9. Investigate public storage, which will include insurance coverage	Gillian	
10. Transfer Lady Mary Trophies to Sciath	Jennifer	completed
11. Plan Baronial Moot locations and details	Sciath	Location library; date TBD
12. Complete form for absent officers to submit reports	Angie/Jennifer	started
13. Change officer Gmail account recovery email address to the Webminister address.	All Officers	Baroness – completed Social Media Deputy – completed TW – completed Signet – completed

		Community Liaison - completed
14. Submit domain/host quote to Exchequer	Angie	completed
15. Schedule Order of Precedence meeting	Dmitri	
16. Work on Order of Precedence on Excel and PDF	Dmitri	
17. Digitize and Size (Chest and Waist) all Gold Key clothing	Suzie	
18. Discuss garb made in classes to be donated back to Barony	Suzie/Rhys	
19. Post public Call to arms for replacement off Quartermaster	Rhys	completed
20. Coordinate to have picture taken of current Baroness with her Officers and Champions	Rhys	
21. Provide MiT forms to Suzi and Adder	Sciath	